

# EMBASSY OF THE REPUBLIC OF KOREA

## SELF INTRODUCTORY CD

To lessen the burden of a face to face interview for those who live away from Gauteng a self introductory CD when applying for an E-2 visa will be accepted. After reviewing the visa applicant's CD and application form, a consul may contact the applicant for further questions if necessary.

### **Please note:**

The Korean Embassy in Pretoria will **NOT** return the CD to the visa applicant. The CD must be 10/15 Minutes long.

**Please provide all the information listed below on your CD and answer in complete sentences:**

### 1) **Personal Information:**

Full name, Date of Birth, Place of Birth, Current Home Address, Current Occupation, Family background, Hobbies, Where do you see yourself in the next 5 years?

### 2) **Employment Information:**

Name of Hiring company (Public school/Private Institute), Address, Teaching Target (i.e. adults, Children, Elementary, Middle, High School), Employers name, Recruiting Company or source of job offer, Accommodation in Korea.

### 3) **Academic Information:**

Full name of Post – Secondary Schools attended, Date of Graduation, Courses Related to Education (if any), Teaching Experience (or volunteer). School subjects taught, Special skills.

### 4) **Criminal Record & Health Assessment:**

History of any arrest or conviction, Health history including Infectious diseases, Serious Mental/Neurotic/Emotional Disorder, Illegal Drug, Addiction to alcohol, HIV, Smoking, Etc

### 5) **Other:**

Strengths and weakness, Qualities that make you a good teacher, What is your philosophy of teaching? Why do you specifically want to teach English in South Korea?

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### **SELF INTRODUCTORY CD**

#### **HOW TO BURN A VIDEO FILE TO A CD:**

1. First, you need to tell windows what video file you want copied to the CD.
2. Open “My Computer”, and then drag your “CD-RW” drive.
3. Now drag and drop (Or copy/paste) the video file you created to the open window.  
**(Note: when you drag, or copy these files it only puts them on a list it does not automatically start making the CD)**
4. At this point you should have your video file to CD burner.
5. Place a blank (Writable) CD into your drive. Open “My computer” and then double Click the “CD-RW” drive. You should see the video file you selected to burn.
6. Click the “Write these files to CD” and it will start windows CD burning wizard. From there follow the Prompts.

**(Note: If you accidentally stick a file on the list that you don't want on the CD, you can remove it by right-clicking the file and selecting delete.)**

7. During the actual CD process, it's best not to mess with your computer.

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